

ST.JUDE’S CONVENT SCHOOL, SHAHKOT

CIRCULAR

“An intelligent mind acquires knowledge, and the ear of the wise seeks knowledge.”

Dear Parents/Guardians

Greetings and good wishes from ST.JUDE’S CONVENT SCHOOL, SHAHKOT

As we are coming to the close of this academic year 2019-2020, I wish to thank you all for your wholehearted support and timely assistance in the smooth functioning of this Temple of learning. I wish to bring to your attention the following matters for your information and serious consideration.

CLEARANCE OF DUES

It is absolutely necessary to clear all the dues before 26th February 2020.

TRANSFER CERTIFICATE

The parents who wish to take the transfer certificate of their wards must give a written application on or before **26th February 2020 (Wednesday)** and they can collect it on **7th March 2020 (Saturday)** timing :- **10:00am to 12:00pm**

FEE STRUCTURE:-

Parents are informed well in advance that as per the agreement at the time of admitting your child to this school nominal increment in the total fee of the school will be made for the increment of the salary of the staff and for the upkeep of the school. An increment of up to 8% is permitted by the government. I would request the parents to respect the decision of the school management.

RESULT:-

The school is bound to follow very strictly the ICSE norm for the promotion of the wards. Therefore, there will be no compromise on the promotion criteria. Result once declared will be final and no further discussion will be entertained. No conditional promotion will be granted for whatever purpose. The final result will be calculated considering the marks of the two previous terms as well. The result will be given as per the following list:-

1	Nursery to 3rd	Saturday	29.02.2020	9:00am to 11:00am
2	4th to 9th	Monday	02.03.2020	9:00am to 11:00am

On the result day you are requested to fill all the required forms such as Escort card and students ID card data, Personal Data, Self – deceleration, Fee card, etc. from the class teacher.

The names of the students will be entered in to the attendance register only after getting the counter foil of the fee payment and duly filled in forms such as escort data, students ID card data, Personal Data, Self – deceleration etc. without having the names entered into the attendance register no students will be allowed to sit in the class.

NEW ACADEMIC SESSION 2020-2021

Parents are kindly requested to pay attention to the dates below for the beginning of the new academic session 2020-2021.

1	8 th to 10 th	Tuesday	04.03.2020	08:30am to 1:30pm
2	L.K.G to 7 th	Monday	09.03.2020	08:30am to 12:00pm
3	Nursery (New)	Wednesday	01.04.2020	10:00am to 12:00pm

OPENING DAY OF THE NEW SESSION:-

Parents and students are requested to take note of the following points:-

1. Attendance is compulsory on the first Day.

2. In case of illness or any other cause the principal must be informed in writing.

School will begin at 08:30am. parents are kindly requested to make sure that your wards reach the school on time. All the students must come in winter uniform.

Winter uniform and winter timing will be followed up to 31st march 2020.

STATIONERY:-

As per the instruction from the Education Minister we have decided not to supply books and stationary in the school campus. **School will display the printed list of the books. Parents are free to purchase the text book from the vendors and shops.** If the books remain same as last year you may buy second hand books. Even if some of the publishers may have made slight improvement in the presentation etc. Of those books the content will be the same.

Dear parents. I would request you to see the sincere and good intention behind every step we take for the overall development of your wards. I also wish your dear children best wishes for their examination. Once again I thank each and every one of you for your support and co-operation. Let us work together to make a bright future for our children. May God bless all of us!

Expecting your generous co-operation and support,

**Yours Sincerely
Sr.Delphy Joseph
Principal**